

AN ORDINANCE TO ESTABLISH THE TERM AND COMPENSATION OF ELECTED OFFICIALS WITHIN THE CITY OF ODUM; AND FOR OTHER PURPOSES RELATED THERETO.

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BE IT ORDAINED BY THE MAYOR & COUNCIL OF THE CITY OF ODOM, as follows:

Sec. 1. Purpose.

To establish wage, responsibility/authority and compensation guidelines for elected officials within the City of Odum.

Sec. 2 Short Title.

This article shall be known as may be cited as WAGES, RESPONSIBILITY, AUTHORITY AND COMPENSATION ORDINANCE.

Sec. 3 Definition of Terms.

When used in this ordinance, the following words and phrases shall have the meaning given in this section. Those terms not defined herein shall be understood to have customary definition where not inconsistent with the context of these regulations the term "shall" is mandatory. Words used in the singular shall include the plural and the plural shall include the singular. Words used in the present tense shall include the future tense. The word "person" includes individual, association, corporation, organization, trust, company, and firm.

Sec 4. Positions, Authority, Term of Office and other related information.

1. MAYOR

- a. TERM OF OFFICE. The Mayor is elected for a term of four years.
- b. POWERS AND DUTIES. The powers and duties of the Mayor are as follows:
  - i. Chief Executive Officer. Act as the chief executive officer of the City and presiding officer of the Council, supervise all departments of the City, give direction to department heads concerning the functions of the departments, and have the power to examine all functions of the municipal departments, their records and to call for special reports from department heads at any time.
  - ii. Proclamation of Emergency. Have authority to take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Within the City limits, the Mayor has all the powers conferred upon the Sheriff to suppress disorders.
  - iii. Special Meetings. Call special meetings of the Council when the Mayor deems such meetings necessary to the interests of the City.
  - iv. Mayor's Veto. Sign, veto, or take no action on an ordinance, amendment, or resolution passed by the Council. The Mayor may veto an ordinance, amendment, or resolution within fourteen days after passage. The Mayor shall

## 2. CITY COUNCIL

- a. NUMBER AND TERM OF COUNCIL. The Council consists of five Council members elected at large for overlapping terms of four years.
- b. POWERS AND DUTIES. The powers and duties of the Council include, but are not limited to the following:
  - i. General. All powers of the City are vested in the Council except as otherwise provided by law or ordinance.
  - ii. Wards. By ordinance, the Council may divide the City into wards based upon population, change the boundaries of wards, eliminate wards, or create new wards.
  - iii. Fiscal Authority. The Council shall apportion and appropriate all funds, and audit and allow all bills, accounts, payrolls and claims, and order payment thereof. It shall make all assessments for the cost of street improvements, sidewalks, sewers and other work, improvement, or repairs that may be specially assessed.
  - iv. Public Improvements. The Council shall make all orders for the construction of any improvements, bridges, or buildings.
  - v. Contracts. The Council shall make or authorize the making of all contracts. No contract shall bind or be obligatory upon the City unless approved by the Council.
  - vi. Employees. The Council shall authorize, by resolution, the number, duties, term of office and compensation of employees or officers not otherwise provided for by State law or the Code of Ordinances.
  - vii. Setting Compensation for Elected Officers. By ordinance, the Council shall prescribe the compensation of the Mayor, Council members, and other elected City officers, but a change in the compensation of the Mayor does not become effective during the term in which the change is adopted, and the Council shall not adopt such an ordinance changing the compensation of any elected officer during the months of November and December in the year of a regular City election. A change in the compensation of Council members becomes effective for all Council members at the beginning of the term of the Council members elected at the election next following the change in compensation.
- c. EXERCISE OF POWER. The Council shall exercise a power only by the passage of a motion, a resolution, an amendment, or an ordinance in the following manner:
  - i. Action by Council. Passage of an ordinance, amendment, or resolution requires a majority vote of all of the members of the Council. Passage of a motion requires a majority vote of a quorum of the Council. A resolution must be passed to spend public funds in excess of one hundred thousand dollars (\$100,000.00) on a public improvement project, or to accept public improvements and facilities upon their completion. Each Council member's vote on a measure must be recorded. A measure that fails to receive sufficient votes for passage shall be considered defeated.

4. APPOINTMENTS. The Council shall appoint the following officials and prescribe their powers, duties, compensation, and term of office:
  - a. City Attorney
  - b. Municipal Court Judge
  - c. Planning and Zoning Commission
  - d. Water and Sewer System Superintendent
  - e. Public Works Director
  - f. Streets Superintendent

It is understood that each of these positions MAY be appointed by the Council, but shall only be appointed as they deem necessary, in sum, if certain appointments are not necessary at any given time, this Ordinance shall not be construed to require the appointment of the same.

5. COMPENSATION OF COUNCIL. The salary of each Council member is \$600.00 per year, payable annually.

6. CITY CLERK.

- a. EMPLOYEE. The mayor may hire the City Clerk as he would any other employee. The Clerk shall receive such compensation as established by the Mayor.
- b. POWERS AND DUTIES: GENERAL. The Clerk or, in the Clerk's absence or inability to act, the Deputy Clerk has the powers and duties as provided in this chapter, this Code of Ordinances, and the law.
- c. PUBLICATION OF MINUTES. Within fifteen (15) days following a regular or special meeting, the Clerk shall cause the minutes of the proceedings thereof to be published. Such publication shall include a list of all claims allowed and a summary of all receipts and shall show the gross amount of the claims.
- d. RECORDING MEASURES. The Clerk shall promptly record each measure considered by the Council and record a statement with the measure, where applicable, indicating whether the Mayor signed, vetoed or took no action on the measure, and whether the measure was repassed after the Mayor's veto.
- e. PUBLICATION. The Clerk shall cause to be published all ordinances, enactments, proceedings and official notices requiring publication as follows:
  - i. Time. If notice of an election, hearing, or other official action is required by this Code of Ordinances or law, the notice must be published at least once, not less than four (4) or more than twenty (20) days before the date of the election, hearing, or other action, unless otherwise provided by law.
  - ii. Manner of Publication. A publication required by this Code of Ordinances or law must be in a newspaper published at least once weekly and having general circulation in the City.
- f. AUTHENTICATION. The Clerk shall authenticate all measures except motions with the Clerk's signature, certifying the time and manner of publication when required.
- g. CERTIFY MEASURES. The Clerk shall certify all measures establishing any zoning district, building lines, or fire limits and a plat showing the district, lines, or limits to the recorder of the County containing the affected parts of the City.


Adopted by the Mayor & Council of the City of Odum,


FIRST READING Feb. 7, 2023

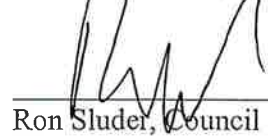
SECOND READING Mar. 7<sup>th</sup> 2023

Passed by the Mayor and City Council this 7<sup>th</sup> day of March, 2023.

  
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Greg Rozier, Mayor

  
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Robbin Manners, Council Member

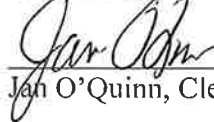
  
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Greg Leggett, Council Member

  
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Ron Sluder, Council Member

  
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Kathy Rozier, Council Member

  
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Kevin Higgs, Council Member

Certified by:

  
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Jan O'Quinn, Clerk